**PTO Executive Committee Board Meeting**

January 10th, 2018

In Attendance: Beth Carmody, Dana Bulan, Lauren Leboyer, Abby Burtelow, Kate Kligora, Nidhi Singh, Kendal Reis, Julie Oleshansky

1. Welcome – Nidhi Singh
2. Approval of Minutes—Julie Oleshansky
	1. Motion to approve: Lauren Leboyer
	2. Second: Kendal Reis
3. President’s Report –
	1. Winter Sing went great and was well received. Overall a very positive experience.
	2. Faculty fun lunch before the break – Sarah Boulos did an excellent job and the teachers were pleased. Michaels catering was used this year.
	3. MLK kindness connection this Friday. Students are working on kits for the veterans. It was very well run last year, and we will follow the same schedule. Kate Rosinski and Lisa Gutierrez will be leading this. Mr. Dillon’s brother is a Veteran and will be coming to talk to the children during this event. Kindergarten is not doing the project, they will make cards for people in the hospital, which is great for the younger age group. Funds will be a little more this year, but this will not be a problem. This event is PTO funded.
	4. World Travelers – Mexico is the focus. Everything is on schedule; Travelogue is wed. Jan. 24th and the lunch is Wed. Jan. 26th. Discussions about switching to an electronic permission slip. Kate Kligora is looking into this.
	5. Family Bingo and the game swap are under way. Sat. Feb. 24th from 4-5:30. We are borrowing all of Greeley’s equipment for this event. We will run the blurb again in the next messenger to recruit more volunteers to help with set up and running the event. Each child will bring a gently used game to donate and then will take one home. Looking for a 4th grade student to be the Bingo person who announces.
	6. Parent party update – Skokie CC Friday Feb. 2nd at 6:30pm. $65/person (includes heavy apps + 3 drink tickets). No denim. PTO will be covering HW staff plus one guest. Brainstorming how to get numbers up for this event. Aiming for 160 for attendance.
		1. The evite will go out Thursday with details. Jenny also wants to do an eblast. Room Parents can also send an email to parents encouraging attendance to get the word out and get numbers up. Keeping in mind the theme of community.
		2. Discussions about paperless post – make sure that everyone is receiving their invites electronically.
4. Principal’s Report –
	1. Thank you for the checks for bonuses – teachers and aides were very appreciative. Teachers who aren’t classroom teachers were very delighted.
	2. Todd Burleson is back part time now and will be full time very soon.
	3. Book club: Sarah Levi is our FAN rep and will start a book club at her house based on the FAN books. Will take up to 25 pple. You will need to have read the book to attend the group. Something will be sent out in the messenger with further details. This is a great opportunity for people who are looking for a sense of belonging. She will moderate and facilitate the group meetings.

1. Teacher Liasion Report: Dana Bulan
	1. The teacher are so very thankful for the fun lunch and the nice gift.
	2. New items coming – lunch club for crafts, math club with Mrs. Farley, knitting club, after school programs. We will receive communications about these items.
		1. Math club is going really well – they are opening up one more group since there was such a high demand and it filled up so quickly.
2. School Board Meeting Update (Julie)
	1. School Board hosted teacher appreciation lunches and they’ve been going really well. Mike H. spoke at this and all the teachers were very appreciative of his thoughts and sentiments.
	2. 2nd work session was being held that night at 5pm on special education. They’ve greatly appreciated all who have contributed.
	3. Moving along with Future Ready D36
	4. Lots of activity in the press lately – Future Ready, Ghandi, Tax Levi
	5. Luz Kunkle reminded everyone about staying green during Future Ready
		1. Trisha Kocanda
			1. Great year so far this year – Kindergarten has gone very well and the program has really taken off. Parents are giving positive feedback.
			2. Skokie/Washburne lego league robotics team got rookie of the year award and is moving onto state.
			3. Thanks to the PTO, volunteers & all who help the community.
			4. Voting on personnel report. Appointing Joshua Swanner to Principal – he’s been a tremendous leader and will be voted in tonight.
	6. Informational Memos
		1. 2017-2018 Annual goal monthly highlights
		2. School calendar will be approved next month. Draft is available online.
		3. TIF – discussion on what projects will be funded with the TIF plan. Next steps are working with other companies and the village and will move forward in Jan.
		4. This fall Washburne had 2 pipes that burst and needs repairs. It needs to be addressed this summer. Adventures camp will be moved due to this construction – location TBD.
	7. Informational Items – Presentation on Future Ready D36
		1. 20 different states visited and everyone learned a great deal and shared positive feedback. Sub-committee is working very hard.
		2. Presentations on various schools – Virginia, California, Minnesota and local schools (North Shore Country Day, NT, Sunset Ridge, Lane Tech, Westbrook).
		3. Themes that emerged were the quality of the work spaces, collaborative learning, usage of space, glass and light, outdoors and green spaces, collaborative learning, etc.
		4. The committee is working hard behind the scenes to make all the big changes. They have researched extensively and will now move forward with evaluations on each school. Concepts will be school by school and level of need and priority. By June there should be a plan.
3. Treasurer’s Report – Abby & Kate
	1. Each sub – committee is doing well. Paying $1,000 for website redesign.
	2. Ways & Means came through and all is well.
	3. Looking into cardboard challenge
	4. Grand receipts raised $4,380 which is excellent. Christina Chung, Amy Kay, Abby Burtelow and Kate Kligora.
	5. We will do it again in April. Email blast to remind parents to start gathering their receipts now.
	6. Change the goal – have a specific number for the classrooms to reach and perhaps change Mcflurry to a popcorn or popsicle party. Lots of logistics.
4. Vice President’s Report –Kendal Reis
	1. Continue to review the lunch provider. Kendal will schedule a meeting with Kiddos. Perhaps form a committee to monitor this.
		1. If changes are being made make sure there is enough support for the lunch chair to start a new vendor.
5. Communications Report – Lauren Leboyer
	1. Next item will be coming out this Sunday. Lauren will adjust schedule and send out new due dates.
	2. E-blasts are being done when needed (for example, the upcoming parent party)
	3. Website update – They’re starting in about a month for re-design.
6. Discussion Items
	1. Can we get hand sanitizer in the lunch room? Beth is looking into this – put it in a central location where kids who want to access this before lunch can.
	2. Any other ideas of driving attendance for the parent party? Photo booth is going to be there.

*Meeting Adjourned: 10:30am*