**PTO Executive Committee Board Meeting**

September 6, 2017

In Attendance:

Nidhi Singh, Kendal Reis, Lauren LeBoyer, Beth Carmody, Abby Burtelow, Julie Oleshansky, Kate Kligora, Flannery Buchanan, Dana Bulan

1. Welcome & Introductions—Nidhi Singh
2. Approval of the Minutes – Julie Oleshansky
	1. Motion to approve: Lauren Leboyer
	2. Second: Abby Burtelow
3. President’s Report—Nidhi Singh
	1. Back to school efforts have been a success – a great start to the school year.
	2. Beautification at HW looks fantastic (Sarah Donaldson & committee). Flowers look very pretty. Further steps - thinking about blowing the leaves (Clive) and a good fall cleanup (Angel).
	3. New area of the playground was well received and everything looks excellent for the first week of school.
	4. New families at HW– Buddy family program went well (Jenny & Sarah). All school meet & greet was successful and very good for the new incoming families.
	5. Kindergarten – Has been well received by all and is off to a great start.
	6. Teacher checks – HW gave teachers checks for classroom set up.
		1. All part time $40, all full time $80. Teachers are very appreciative
	7. Communication – Great job so far on communicating in the messenger, parents are very pleased.
	8. Ways & Means – Beth Carmody will gather information, and at our next meeting will go over it in more detail. Budget is $7200 and we will work on managing lists for the teachers and the school. Examples are: Classroom rug, Bluetooth speaker, etc.
	9. HW Directory update –Estimated to be available Sept. 10th.
		1. 20 families didn’t purchase the directory spot – we will go through these and reach out to them to double check.
		2. People who still want to sign up can do so through check. (directory spot, pizza fun lunch, etc.)
	10. Go to school Nights (Thursday, Sept. 14th) are coming up, as well as Views & Visions are (Sept. 27th at 9am).
	11. Cardboard Challenge – Thoughts are to reschedule for March (instead of Oct.) Amy Chudgar & Mr. Burleson need to find a date (Sunday) that will work.
4. Principal’s Report—Beth Carmody
	1. Much positive feedback coming from Crow Island families
	2. Kindergarten is up and running. Lots of options for parents; half day, extended day, etc. All hands are on deck getting everything running. Bus drivers are working hard, and we are taking the necessary time to get things in order.
		1. Kindergartners are eating lunch in the classroom right now, eventually they will eat in the art room and garden room.
	3. Interactive boards being used by teachers and have been well received. All rooms except for 2 have these (6 new ones this year, and K teachers got interactive tables.) We may add this to ways & means to get the final 2 rooms their interactive boards.
	4. Storage for imagination blocks looks good. They are big containers by Mrs. Kuzel or Edwards classrooms.
		1. 3 large containers with a lift to get the blocks in and out. Makes clean up more efficient and Clive has figured out a lock system. Staff is deciding a schedule for use.
	5. Idea Lab stools are new and much sturdier than the others.
	6. Garden room update – Architect came through and said it’s not okay for K-1 to be in basement so Mrs. Blaker is upstairs.
	7. HW Staff is off to a great start with lots of energy throughout the building.
		1. Opening assembly was wonderful. Mr. Wendt taught the kids the HW song, and teachers and new students were introduced.
	8. School Imporvement Plan: Last year was service learning. This year focus is on community involvement, “heart of the neighborhood.” Ties in with “bring your neighbor to school day.” The goal is to increase community presence and help students become aware of the importance of community involvement.
		1. Bring an adult neighbor to school (A grandparent, local business owner, aunt, anyone in the community.)
		2. Teachers or Room Parents can clarify this for families in an email. This is limited for grades 1-4.
		3. 1 book 1 school program – Starting with the book called, “ Ms. Rumphius “.
		4. Ideas on having Lori dedicate a yearbook page called “Heart of the Neighborhood”
	9. Institute days were good & gender diversity training went well.
	10. Math testing will be 3x/year – Sept., January and May.
	11. PARCC results being mailed out Sept. 20th.
	12. MAP testing is a great tool for monitoring progress, very helpful for the teachers to identify students progress and needs moving forward.
5. School Board Meeting Update-Nidhi
	1. Next meeting is at Washburne on Sept. 19th
	2. Highlights: Brad Goldstein new CFO of Distrit 36, and the New principal at Greeley is Joshua Swanner. Phase 1 future ready D36; a day in the life (spending time in the classroom). A process that will measure, quantify and qualify opportunities to align our school facilities, enrollment and vision for teaching and learning to meet needs of current and future students in a fiscally responsible manner.
		1. Community meetings will be held and the all are encouraged and invited to attend. (HW is the evening of Oct. 2nd ). Important to get as many people as we can for this meeting.
	3. EBP update: Talking about next steps – what should our schools look like moving forward? Heating, cooling, etc. that is affecting learning in our schools. How to better serve the needs of our students.
6. Treasurer’s Report-Abbey Burtelow
	1. Back to School Payments
		1. Still need to track down 3 school supply kits, PTO kicks in money that is needed for teacher gifts.
	2. Yearbook
		1. 27 students haven’t bought a yearbook. Some families don’t feel the need to purchase 3 yearbooks if kids are at different schools.
		2. Perhaps reach out individually via email to parents asking if they’d like to purchase the yearbook so no one is feeling left out at the end of the year when there are yearbook signing parties.
	3. Teacher Lounge
		1. Nidhi & Kendall looked at CI teacher lounge for ideas for a possible remodel/refresh at HW (new furniture, etc.) Nidhi will work on a budget for this project; there is some surplus in the budget that we can use for the project (Mrs. Wray is helping with this.)
7. Vice President’s Report- Kendal Reis
	1. Room Parents are all in place, and classrooms are looking for photographers. Room parents are also the Mayfest Parents. Classroom parties are being coordinated for the fall.
	2. Art Room & Idea Lab Volunteers this year – Mr. Burleson has identified specific dates he will need help that parents can sign up via sign up genius.
	3. Recycling/Composting – sending out a sign-up genius for this
8. Communication’s Report-Lauren Leboyer
	1. Back to School Communication/Messenger has been off to a great start.
		1. Room Parents forwarded the eblast to parents and let them know to contact Lauren if they didn’t receive it.
		2. Lauren could identify certain problem areas for not receiving it which was helpful.
9. Teacher’s Report-Dana Bulan
	1. The school year is off to a great start. Teachers are very appreciative of the apples and succulents given out by the room parents. Thank you! Great atmosphere!
	2. Frist buddy activity with kindergartners today.
	3. Excited about making our presence known in the neighborhood through our new project.
	4. Perhaps more Green Team projects for fall – everything looks so beautiful and nice. Last year was Judith Campbell. This year is Molly Winn and Holly Lydecker.
10. Discussion Items

*Meeting Adjourned: 10:30am*