



**PTO Executive Committee Board Meeting
January 11, 2023**

Attendees: Beth Carmody (Principal), Anne Babick (President), Jessalyn Garvey (Vice President), Nissa Cox (Past President), Michelle Cullen (Communications), Lyanna Berkowitz (Asst Communications), Elke Rehbock (Treasurer), Amy Sullivan (Assistant Treasurer), Lesley Stump (Secretary)

Meeting called to order 9:07am

Welcome

Secretary Report (Lesley)

- Voted to approve previous meeting Minutes
 - 1st motion: Lyanna
 - 2nd motion: Nissa

President Report (Anne)

- Updates/Gratitude
 - Food Drive – a huge success. It worked well to have the requested items divided up by class grade
 - Winter Showcase – a fantastic event and a big success for staff and students. Date selection resulted in strong student attendance
 - Dads Pizza Fun Lunch – a fun and new idea that went smoothly
 - Instagram - Faculty Spotlight – Chico will send next Faculty Spotlight to post before end of month
 - Referendum: Calendar changes – the district will finalize the 2023/2024 school calendar in Jan/Feb. The 2023/2024 school year is slated to start after Labor Day to support construction schedule
 - Teachers will be asked to pack and move their class materials to prep for summer construction. There may be a parent volunteer opportunity at the end of the school as well as late summer before school starts to help the staff. Ultimately the materials will be moved to the hallway for HVAC and electrical work to be done in the classrooms. PTO would like to set up donation bins for items the teachers no longer need
 - Promotion of social and community activities in HW communication – this will be limited to District partners only – i.e. Alliance, FAN.

- RC Furniture update – PTO is far along the process with a specific vendor and is working to finalize the proposal. Met with Liz Delzell and she prioritized the furniture and items that are needed/wanted in order for the project to fit within the budget
- Marlas – Parent volunteer, Shale Horstmann is the new school liaison for hot lunch/Marlas. No Ice Cream continues, and a vegan option is now available (Spirit Elephant). Teachers have the option to also order hot lunch through Marlas
- Coming Up
 - 1/13: PFL & Spirit Day
 - Outreach Project
 - 1/17- 2/3 Cradles to Crayons clothing drive at school
 - 1/23 Cradles to Crayons coming to HW for a schoolwide presentation
 - 1/30 Children create well-wish cards to accompany clothing pack
 - 2/6 Children sort the donated items
 - 2/14-2/17: Grades 2-4 hand-deliver packages to Cradles to Crayons in the city (*Volunteers needed)
 - 1/27 Parent Paddle Party, max 80
 - TBD Feb/March Family Bingo Party

Principal Report (Beth Carmody)

- Introduction to Kindergarten
 - The district hosted an informational meeting for Winnetka parents of preschool students who will be attending The Winnetka Public Schools. Parents learned more about the support and services that the District provides to current preschool students attending local preschools. Families previewed the transition-to-Kindergarten process by the three elementary Principals, learned about the resources available from the Department of Student Services, Equity and Inclusion and received details on Kindergarten Connection in summer 2023
- District received a grant from an outside organization. Beth is working with a small group of 4th graders, who have applied to be innovative leaders, to gain insight on their thoughts on ways to improve the school
- Considering moving the compost pick up location at HW to another area around the village. Compost station was added to Greeley

Teacher Report (Sachiko Kawata-Burke)

- Faculty Spotlight – next one later this month on Instagram

VP Report (Jessalyn)

- RC flexible furniture
- Community Outreach / Cradles to Crayons – additional volunteers needed on 2/6-2/8 and 2/13 for K/1st grade project in lieu of them going on fieldtrip.

Treasurer Report (Elke & Amy)

- Holiday checks – all delivered and thank you notes received from staff

Communications Report (Michelle & Lyanna)

- Communications schedule

Next School Board Meeting: Tuesday, January 31 (Lyanna)

Next Exec. Meeting: Wednesday, February 8 (Elke)

Next P,P,VP Meeting: Tuesday, 1/31 @ 9:15am