



**PTO Executive Committee Board Meeting
October 26, 2022**

Attendees: Beth Carmody (Principal), Anne Babick (President), Jessalyn Garvey (Vice President), Nissa Cox (Past President), Michelle Cullen (Communications), Lyanna Berkowitz (Asst Communications), Elke Rehbock (Treasurer), Amy Sullivan (Assistant Treasurer), Lesley Stump (Secretary), Sachiko Kawata-Burke (Teacher Representative)

Call to order at 9am

Welcome

Secretary Report (Lesley)

- October Minutes approved
 - First motion: Jessalyn
 - Second motion: TBD

President Report (Anne)

- Updates/Gratitude
 - Next Meeting - Tuesday 11/29
 - Parent & Staff Party - great attendance from both parents and staff members. Rethinking start time next time to start a little later.
 - Instagram – continuing to position the Instagram account to promote PTO specific events/reminders/announcements
 - Faculty Survey – received helpful feedback on Faculty Fun Lunches and Teacher Appreciation Week.
 - Spiritwear - sold more than company would have expected (+200 items sold)
 - New Family Coffee - slight decrease in attendance, moving forward will look to move to late September and increase more Buddy Family involvement
 - Fall CleanUp - pumpkin weighing contest was a fun and interactive addition to the family event
 - World Travelers - Chung family put together a great 15-minute presentation for teachers to show during the week in the classroom, Music class will integrate World Travelers week and potentially more related arts
 - Book Fair - Bernice Book Drive to take place the week before and week of Book Fair, PTO to support morning coffee and breakfast for the teachers and staff to make their wish lists
 - IdeaLab - Anne met with Liz Delzell about how PTO could further support the IdeaLab. Integration specialists have done a great job at collaborating with the teachers to get technology into the classrooms and look forward to continuing to integrate the IdeaLab.

- Resource Center – PTO is working on an exciting project to install flexible seating in the RC for the kids. Currently the PTO is working with educational contract furniture companies.
- **Coming Up**
 - World Travelers: October (Chung family)
 - 10/28: Faculty Fun Lunch
 - 10/31: Ghost Walk 9am or 1:15 around track
 - 11/1: No School
 - 11/4: PFL & Spirit Day
 - 11/8: No School Election Day
 - 11/16 & 11/17 Book Fair
 - 11/18: PFL
 - 11/21-11/25 No School
- School Board Meeting Summary (Elke)
 - Referendum Session: Tues. 11/1 @ 12pm
- Teacher Report (Sachiko Kawata-Burke) – reported on shared learning survey. New families seeking ways to connect.

VP Report (Jessalyn)

- RC flexible furniture

Treasurer Report (Elke & Amy)

- Parent Party
- Incoming Funds (Marlas)

Communications Report (Michelle & Lyanna)

- Utilizing Instagram Story for School Reminders and Announcements and Posts for larger events

Next School Board Meeting: Tuesday, November 15

Next Exec. Meeting: Tuesday, November 29

Next P,P,VP Meeting: Friday, 11/18 @ 10:45am