



**PTO Executive Committee Board Meeting
April 5, 2023**

Attendees: Anne Babick (President), Jessalyn Garvey (Vice President), Nissa Cox (Past President), Lyanna Berkowitz (Asst Communications), Elke Rehbock (Treasurer), Amy Sullivan (Assistant Treasurer), Lesley Stump (Secretary)

Welcome

Meeting Called to order 9:11am

Secretary Report (Lesley)

- Vote to approve previous meeting Minutes
 - 1st Motion: Lyanna
 - 2nd Motion: Jessalyn

President Report (Anne)

- Updates/Gratitude
 - Teacher & Staff App Week feedback - Jenni & Lisa – successful and inclusive
 - Nissa & Nominating Committee – kudos for creating a great slate for next school year
 - 5/3 PTO mtg 8:45-9:30am in auditorium (Kelly Tess presenting 9:30-10:30) – time subject to change
- Coming Up
 - PTO Survey (Communications, Lunch, Social) – beginning stages of creating a survey to circulate to community before end of year with open comment boxes
 - 4/6 – BINGO night for the whole family
 - 4/12 - MATH night – Family event (parent/chaperone w child(ren))
 - 4/10: Teacher treats (Nissa) at the staff meeting
 - Camp Edwards - 5/12, Bike Rodeo - 5/17, Mayfest - 5/21, Field Day-6/1, 4th grade farewell
 - Spring Showcase – 5/23 (1st – 2nd 5:30 – 6:30), 5/24 (3rd – 4th grade 5:30-6:30pm) and K will have their own performance, event will be indoors
 - TBD: PTO Thank you Coffee
 - 5/31: Old & New Exec Meeting
- District Updates
 - School Board Meeting Highlights (Anne)
 - New multipurpose room will be completed by end of summer
 - 3rd party project manager has been hired for new construction
 - Progressive Ed – buddy system
 - Beverage w school board April 12 at Peet's Coffee

- Registration is open for all students
- August 21/22 Kindergarten Connection at Crow Island
- Approved an eLearning plan if ever needed
- School calendar is officially approved
- D36 Communications Survey, 4/19 neighbor construction details, REGISTER, construction details on website

Principal Report (Beth Carmody)

Preconstruction volunteer Sign Up, and potential to help in August to unpack

Teacher Report (Sachiko Kawata-Burke)

- Faculty Spotlight
- Potential program - philanthropic opportunity to sell flowers at Potter Field

VP Report (Jessalyn)

- RC Furniture – finalized the plan and furniture! Furniture will be installed in the Fall 2023

Treasurer Report (Elke & Amy)

- 4/13 9:30 Budget Mtg – subject to change pending schedule availability

Communications Report (Michelle & Lyanna)

- Communications schedule

Vote on 2023-24 PTO Executive Board

Next School Board Meeting: Tuesday, April 19 (Jessalyn)

Next Exec. Meeting: Wednesday, May 3 8:45am (Auditorium)

Next P,P,VP Meeting: TBD

**2023-24 HWS PTO
Executive Board Nominees**

President: Jessalyn Garvey

Vice President-President Elect: Jessica Newell

Vice President Programs: Taylor Kehoe

Treasurer: Amy Sullivan

Assistant Treasurer: Stephanie Wheat

Communications: Lyanna Berkowitz

Assistant Communications: Blakely Marx

Secretary: Caitlin Eck

Past President: Anne Babick

Voted All Favorable – Anne Babick, Amy Sullivan, Lyanna Berkowitz, Lesley Stump, Nissa Cox, Elke Rehbock, Jessalyn Garvey