



HUBBARD WOODS SCHOOL PTO
Executive Committee Board Meeting Minutes
October 8, 2024

Attendance: Jess Newell (President), Emily Schnaper (Vice President), Stephanie Wheat (Treasurer), Taylor Kehoe (VP Programming), Blakely Marx (Communications), Ivory Ajavon (Principal), Liz Delzell (Teacher Representative), Megan Winters (Assistant Programming), Shale Horstmann (Assistant Communications), Eric Routhier (Secretary)

Welcome (Jess)

Secretary Report (Eric)

- Vote to approve September Minutes -
 - Taylor Kehoe approved and Meghan Winters seconded.

President Report (Jess)

- Past Month in Review
 - RAS update
 - Hot shot sports did not make the cut this session, we couldn't get enough registrants. Offerings are: robotics club, chess ed, martial arts, Amazing Minds.
 - School Clubs - 3rd and 4th afternoon sports
- Meeting 10/7 to plan on Winter Offerings
 - Offerings to be aligned with Greeley and Crow Island schools
 - Winter schedule will start Dec 6 - ending in Feb (Sign up starts 11/11)
- Go To School Night
 - Successful evening - feedback included that Ivory's presentation was excellent. The night had a good flow.
 - Parents really liked the teachers presentations
 - Billy Spicer showed up and out resulting in teachers requesting his help in coordinating teacher videos next year, to level sound and special fx
- School Supplies
 - Teacher focus group meeting on 10/15 to discuss what worked, what's needed.

- 2024 was an extremely successful roll out - 100% participation from parents.
- Parent/Staff Party
 - Great turn out - 10% didn't show up - Fun outing, Staff loved it
 - Casual vibe appreciated, location was great and open bar was welcomed.
- Spirit Day
 - Next date: 11/8
 - Dance out of school was a success - to be continued every Spirit day
- Coming Up
 - Principal Appreciation Week: 10/14-10/18
 - PTO to make posts celebrating our principal
 - Ghost Walk: 10/31
 - Kindergarteners to start at 9am
 - 1st -4th graders to start parade through school at 1:15 - 4th Grade Parents to post up on the blacktop for the Thriller performance.
 - 1st - 3rd grade parents on the outside of the parade route - perimeter of the school. More details to come via room parents
 - Playground Update: 11/8/24
 - Ribbon cutting will take place at the playground from 3:45 - 5pm
 - Spirit Day: 11/8
 - Book Fair: 11/20-11/21
 - First day 11/20 will take place in the afternoon/evening
 - Second day 11/21 will take place in the morning
 - Donation drive - Classroom with most donations gets a movie. (Donations go to [Andrea's Angels](#))
 - Teacher Snack/Lunch survey
- Miscellaneous
 - World Traveler's Update
 - Jess & Emily - revamping parent responsibility doc for volunteers.
 - September Board Meeting -
 - Shout out to Katie Ternes who took detailed notes and offered to be our liaison going forward

Principal Report (Ivory)

- Takeaways
 - Go To School Night

- Considered a success by all
- Parent/Staff Party
 - Thank you PTO - staff and all had a great time.
- Round Table (TONIGHT!)
 - Dr Tess and Ivory - discuss prioritized work of school and school district (Leader rounding - professional development) How to get feedback from staff and parents
- Mosaic Update
 - Underwater themed art mosaic workshop - all students to be involved in some manner to influence the final mosaic.

Teacher Report (Liz)

- Takeaways
 - Go To School Night
 - Dinner provided by the PTO was really appreciated
 - Parent/Staff Party
 - Everyone had a blast - thank you to PTO for coordinating
 - MOSAL

VP Report (Emily)

- Spirit Wear
- Grade level parent party follow-up
 - Sign up genius to be used for parties - names (not e-mails) can be seen
- Central PTO Update
 - Some families paid dues twice, they will be contacted to have their money returned
 - Green team coordinating trash pick up day (hoping to align on Fridays with Pizza Friday)

Programs Report (Taylor & Megan)

- Social Committee - meeting week of 10/8 to brainstorm Candy Cane alternate - family event - Bingo - Spring outing - Paddle/Pickle Party re-rack - previous party capped at 75.

Treasurer Report (Stephanie & Rory)

- Back to School Payments
 - 100% participation!
- Holiday Gifts
 - Checks will be cut and distributed ahead of Winter break

Communications Report (Blakely & Shale)

- Great feedback on this years posts
- Collaboration opportunity with WPSF

Next Exec. Meeting: (11/12, Shale)