



HUBBARD WOODS SCHOOL PTO
Executive Committee Board Meeting Minutes
November 12, 2024

Welcome (Jess)

Secretary Report (Eric)

- Vote to approve October Minutes - Jess Newell (First), Stephanie Wheat (Second)

President Report (Jess)

- Past Month in Review
 - PRINCIPAL APPRECIATION WEEK (Great job on Social Media - shared notes about principal with the HW community)
 - WORLD TRAVELERS - Ivory and Liz created new working doc - easy/breezy - Monica Musialoswki to chair - to start after the holidays. One presentation a year - spring time - tbd. Get a stake in the ground and build it out from there.
 - HALLOWEEN/GHOST WALK - Success - families loved seeing all the kids and the dance - limited by construction, but fun had by all.
 - GRADE PARTIES - Completed - congratulations and great work. Thursday worked well to avoid conflicts. Document for parent parties to be workshopped and shared ahead of next year.
 - MOSAIC - Moving forward in Jan
 - YEARBOOK - Privacy concerns - class photo - photo policy - if you register at the start of the year and elect to not have your child's photo shared - this will extend to class photos and the yearbook. Classroom photographers can no longer use their personal cameras - must use class ipad. Still in flux - details coming from district at some point...
- Coming Up
 - Discovery Clubs - 2 new clubs: cooking (Thursday), art (Friday). Reg opened 11/11. - Registration is full - some challenges with the platform.
 - Conferences: 11/14 & 11/15
 - Book Fair: 11/20-11/21
 - Cookie Decorating: 12/12 (proposal deadline 11/13)

- New event - in the multipurpose room - in lieu of Bingo - two shifts - 6 and 7pm.
- o Winter Sing: 12/18
- Shows will be during the school day - 3 shows, 2 in the morning 1 in the afternoon
- o MOSAL: 1/14 kickoff (Month of service and learning)
- Four weeks long - specific supplies required for packs - possible sock hop fundraiser?
- Amazon wishlist option -

Principal Report (Ivory) - Thanks shared on behalf of teachers and staff - Principal recognition week. Updates/Highlights - Monarch Butterfly child migration/Ghost Walk were highlights - great events. Kinetic Wellness and Spanish teachers did a combination class to celebrate Day of the Dead. Safety week went well - refined practices to insure safety. Great communication, throughout. Parent feedback on the Dr Tess and Ivory Ajavon roundtable to be shared in January. American Reading Company implementation and review underway. Volunteering and protocols - you need to be in the system or will need show ID. Playground - no new date for when it will be completed and a new ribbon ceremony.

Teacher Report (Liz) -Thanks shared on behalf of teachers for snacks and support. Halloween was a great turn out - appreciation for partnering with new photo rules. Supplies focus group discussed what went well and opportunities for improvement. Inventory reassessment to be done in December. Nothing to be sent home with kids at the end of the year. HW leading the way in this process - looking to share lessons learned with other D36 elementary schools.

VP Report (Emily)

Programs Report (Taylor & Megan)

Treasurer Report (Stephanie & Rory) - Holiday Checks for the staff to be in mailboxes in December.

Communications Report (Blakely & Shale) - Website upgrade discussions to be held in the next couple weeks. User functionality issues associated with Skokie model has us moving in our own direction. Laura Bean to assist with website build.

Next Exec. Meeting: (12/10, Emily)